## **BizViz How-to-Guide**

### How to use Publish Dashboard

Version	:	1.00
Description	:	Release Version
Date	:	3 June 15

Copyright© 2015. All rights reserved. No part of this publication may be reproduced or copied in any form or for any purpose without the permission of BD BizViz LLC. Anyone found guilty will be legally prosecuted.

# BizViz

### Table of Contents

1.	Doc	ument Purpose	3
2.	Prer	equisites	3
2	2.1.	Software	3
2	.2.	Basic understanding of the BizViz Server	3
3.	Step	p-by-Step Process	3
Э	8.1.	Login to the Portal	3
Э	3.2.	Publishing a Dashboard	4



#### **1. Document Purpose**

The purpose of this document is to guide users on how to publish dashboards. It is recommended that users follow the step-by-step process given below.

#### 2. Prerequisites

#### 2.1. Software

- Browser that supports HTML5
- Operating System: Windows 7

#### 2.2. Basic understanding of the BizViz Server

#### 3. Step-by-Step Process

#### 3.1. Login to the Portal

- i) Enter in the URL bar <a href="http://www.bdibizviz.com/app/">http://www.bdibizviz.com/app/</a>
- ii) Enter your credentials to Login

BIZVIZ
Email
Enterprise •
LOGIN Forgot your password?
Copyrights © 2015 Big Data BizViz LLC

iii) Click on 'Login' to view the Portal Home Screen



Analytics Platfo	orm BizViz						🤊 Help	🟫 Home	👤 My account		🖱 Logo		
My Documents	C Public Documents	🕑 Favorites								۹			
My Documents													
	Automobile	Industry	۰	Retail Industry	۰	SupplyChain In	dustry	٠					
		_											0
							-						
				••			<u></u>						
¢	insuran ce li	ndustry	۰	Oil & Gas Industry	۰	Big Data Plugi	ns	۰				>	A
		and the		•									
				LA P			(je)						
		- Mî		<u>M</u> AA		2	×Л						

iv) Click on the '**Menu**' button to display the list of installed apps.

	ount OLogout	
÷., /	Administration	
- 185 - 1	Jser Management	
	Data Management	
	Business Views	
	Business Apps	
-*o 1	Dashboard Designer	
Q, 1	lext Analyzer	
	Report	
,å. :	Survey	
	ocial Media Browser	
€. 5	Gentiment Analyzer	
<u> </u>	Predictive Analysis	
	Google Account	
• ۲	GeoSpatial Analysis	

v) Select the '**Dashboard Designer**' plug-in as shown in above to open the Dashboard Designer home page

#### **3.2.** Publishing a Dashboard

i) Go to the Dashboard Designer Home Screen, as shown below. From the Apps drop-down menu, select Dashboard Designer.





ii) After Selecting '**Dashboard Designer**', you will be directed to the Dashboard Designer home screen.

iii) From the dashboard designer home screen select 'Manage'



iv) Select the 'Workspace' available from the list

🕇 Home					
New 🗸	+	Workspaces	+	Dashboards	
Manage	<b>.</b>	All Dashboards			
Open from Local Disk	<u>.</u>	Sample	1		
Preferences	*	Untitled Workspace	1		
Save as	H	Untitled Workspace	1		
Exit	٢	FLN	1		
		NewWorkspace-Sachin	1		
		Mobile Survey	1		
		BizViz sample	1		
		Untitled Workspace	1		
		LIRS	1		

v) Dashboards saved under the selected workspace will be displayed. Select the

oublish 🗖	l i	con of any das	hboard t	o publish it.(as sho	own be	low	)				
🔒 Home											
New 🗸	+	Workspaces	+	Dashboards						۹	
Manage	≜	All Dashboards		Dashboard-Sample1	1	ß	<u>×</u>	<u>a</u>	-	×	^
Open from Local Disk	<u>a</u>	Sample	1	DrillFunction	1	ß	<u>×</u>	2	-14	×	
Preferences	*	Untitled Workspace	1	Avin's Experiment	1	G	<u>×</u>	<b>#</b>	1	×	
Save as	H	Untitled Workspace	1	exceltest	1	ß	<u>×</u>	<b>*</b>	1	×	
Exit	Q	FLN	1	ColorTestBubble	1	G	<u>×</u>	<b>1</b>	-1	×	=
		NewWorkspace-Sachin	1	Social Media Analytics	1	G	<u>×</u>	<b>~</b> *	-14	×	
		Mobile Survey	1	Sales_Analysis	1	ß	<u>×</u>	2	-1	×	
		BizViz sample	1	Dynamic Visibility	1	ø	<u>×</u>	2	*	×	
		Untitled Workspace	1	SentimentDashboard	1	G	2	<b>2</b>	1	×	
		LIRS	1	GridTest	1	C)	2	<b>*</b>	-	×	
				TestBubble	1	ß	<u>×</u>	<b>1</b>	-	×	
				10 Yr Plan	1	G	<u>×</u>	2	-1	×	

vi) Clicking on '**Publish**' option will redirect users to following page. Based on the requirement select the location from the drop down provided

Publish		
Name	Dashboard-Sample1	
Description	Published from dashboard des	igner
		.4
Location	My Documents -	S
	My Documents	
	Public Folder	
		Publish Cancel



#### Save Dashboard to Local-Disk

🔒 Home					
New 🗸	+	Workspaces	+	Dashboards	٩
Manage	<b>=</b>	All Dashboards		Dashboard-Sample1	× 🕫 🗾 🖉 🔺 🗙
Open from Local Disk	<u>a</u>	Sample	1	DrillFunction	× 🕫 🛎 😹 🗙
Preferences	*	Untitled Workspace	1	Avin's Experiment	× © ≚ ⊗ 4 ×
Save as	H.	Untitled Workspace	1	exceltest	Opening Dashboard-Sample1.bvzx
Exit	Ċ	FLN	1	ColorTestBubble	You have chosen to open: Dashboard-Sample1.bvzx
		NewWorkspace-Sachin	1	Social Media Analytics	which is: bvzx File (64.8 kB) from: data:
		Mobile Survey	1	Sales_Analysis	What should Firefox do with this file?
		BizViz sample	1	Dynamic Visibility	© Open with Browse
		Untitled Workspace	1	SentimentDashboard	Do this automatically for files like this from now on.
		LIRS	1	GridTest	
				TestBubble	OK Cancel ×

**Step 1.** From the '**Manage**' home screen follow the below mentioned process

Follow the step by step process mentioned above

- 1. Select 'Manage' to display the workspaces available
- 2. Select desired workspace
- 3. Select desired dashboard available under the selected workspace
- 4. Select 'save-to-local disk' 🎽 icon
- 5. Select 'Ok' from the pop-up box to save the dashboard to local disk